**Election Preparation Report F.S. 100.032**

**Early Voting F.S. 101.657(b) (Notice to State No Later Than 30th Day Prior)**

August 28, 2018 Primary Election

**Early Voting**

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| ***Sites/Locations:*** | (1-Total) Supervisor of Elections Office 120 W Main St Mayo, FL 32066 |
| ***Hours:*** | (8 days/8 hours) 8:30am – 4:30pm |
| ***Standard Staffing:*** | N/A |
| ***Election Equipment Per Site:*** | (1)DS200, (1) ExpressVote, (6) Voting Stations, (1) Accessible Station |
| ***In Office:*** | (2) Regular Staff – Including SOE, (1) Part Time Staff, (1) Deputy |

**Precinct Election Day Voting**

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| ***Sites/Locations:*** | (5) Total |
| ***Hours:*** | (1 Day 12 Hours) 7:00am – 7:00pm |
| ***Standard Staffing:*** | Precincts 1, 2, & 5: (1) Clerk (1) Assistant Clerk (1) Inspector (1) Ballot Issue Inspector (1) DeputyPrecincts 3 & 4: (1) Clerk, (1) Assistant Clerk, (2) Inspector, (1) Ballot Issue Inspectors, (1) Deputy |
| ***Election Equipment Per Site:*** | (1)DS200, (1) ExpressVote(5) Voting Booths(1) Accessible Voting Booth |
| ***In Office:*** | (2) Regular Staff – Including SOE (1) Phone Bank Specialist (1) Tech Support  |

**Post Election**

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| ***In Office:*** | (2) All Regular Staff for Reconciliation of Voter History |

**Election Preparation Report F.S. 100.032**

**Early Voting F.S. 101.657(b) (Notice to State No Later Than 30th Day Prior)**

November 6, 2018 General Election

**Early Voting**

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| --- | --- |
| ***Sites/Locations:*** | (1-Total) Supervisor of Elections Office 120 W Main St Mayo, FL 32066 |
| ***Hours:*** | (8 days/8 hours) 8:30am – 4:30pm |
| ***Standard Staffing:*** | N/A |
| ***Election Equipment Per Site:*** | (1) DS200, (1) ExpressVote, (6) Voting Stations, (1) Accessible Station |
| ***In Office:*** | (2) Regular Staff – Including SOE, (1) Part Time Staff, (1) Deputy |

**Precinct Election Day Voting**

|  |  |
| --- | --- |
| ***Sites/Locations:*** | (5) Total |
| ***Hours:*** | (1 Day 12 Hours) 7:00am – 7:00pm |
| ***Standard Staffing:*** | Precincts 1, 2, & 5: (1) Clerk (1) Assistant Clerk (1) Inspector (1) Ballot Issue Inspector (1) DeputyPrecinct 3 & 4: (1) Clerk, (1) Assistant Clerk, (2) Inspectors, (1) Ballot Issue Inspector, (1) Deputy |
| ***Election Equipment Per Site:*** | (1)DS200, (1) ExpressVote(5) Voting Booths(1) Accessible Voting Booth |
| ***In Office:*** | (2) Regular Staff – Including SOE (1) Phone Bank Specialist (1) Tech Support  |

**Post Election**

|  |  |
| --- | --- |
| ***In Office:*** | (2) All Regular Staff for Reconciliation of Voter History |